ARTHI 192E Off Campus
Internship Proposal Application

Student Information

Date: ____________________

PASS / NO PASS ONLY

No. of Units:

UNITS: Max 4 units/quarter; 12 units total in ARTHI 192 A-E

Student Name: ____________________

Perm Number: ____________________

Last Name: ____________________

First Name: ____________________

Student Email: ____________________

Major/Minor: ____________________

Project Quarter: ____________________

Museum Studies? ☐ Yes ☐ No

NOTE: Four units earned through 192D may be applied to the Museum Studies emphasis or minor, but otherwise may NOT be applied to the History of Art & Architecture major/minor.

Expected Graduation Date: ____________________

GPA: ____________________ (3.0 Minimum)

FACULTY SUPERVISOR: ____________________

Email: ____________________

INTERNSHIP Site & Address: ____________________

INTERNSHIP SUPERVISOR: ____________________

Phone Number: ____________________

Email Address: ____________________

Proposal: Please note the type of work and basic plan, any research involved, and basic contract.

Minimum Requirements:

Meet with Faculty Supervisor at the beginning of the quarter and as required

Paper: Journal on internship experience, indicating goals and number of hours worked

Work on site: 3 hours/week/unit (Total: 30 hours/quarter/unit)

Description of Duties:

Note to Internship Supervisor: Please email a brief evaluation of the intern’s work, indicating whether it was of passing quality, and total hours worked to the instructor at the end of the quarter. Thank you.

Student Signature: ____________________

Internship Supervisor Signature: ____________________

Faculty Internship Supervisor Signature: ____________________

Department Chair Signature: ____________________

For Department Use Only

Add Code: ____________________

Date Given: ____________________

created CFH, IRC
Revised AK, September 2020